

MEMORANDUM

TO: ALL RECIPROCAL YACHT CLUBS
FROM: MANAGER'S OFFICE-NEW YORK ATHLETIC CLUB
DATE: 8/2/04
SUBJECT: NEW PROCEDURES

Any of your members wishing to use the facilities at the New York Athletic Club at Travers Island must have a letter of introduction faxed to us from your office on your letterhead. Please fax to (914)-738-1233. Your corresponding agreement is with the NYAC Yacht Club, not the parent club, and all visitors must arrive via waterway. Upon arrival, they will be provided with a guest pass.

Please advise your members of these modifications, which have been implemented to provide your members with a more pleasant stay at Travers Island. We look forward to seeing them in the future.